

Committee Meeting - 2nd March 2017

Clifton Inn, after training

Present: Rob King, Helen Johnson, Lisa Fripp, Ian Boutle, Steve Pring, Claire Witham

Apologies: Gav Robbins

1. Minutes of last meeting
 - a. **ACTION** Annabelle still to update Lisa with Rosie's petrol maths
 - b. **ACTION** CW to summarise last meeting's thoughts on beginners coaching approach
 - c. GR has updated the Meet Up text
 - d. RK has discussed WRL forfeits with Alan
 - e. **ACTION** RK to book venue for AGM on 25th April
2. EKI Application
 - a. **Deadline for panel review is 18th March**
 - b. LF has sent round a first draft response, discussion:
 - i. Not identified people to go on upcoming referee and coaching course
 1. Didn't think this was a requirement; we had highlighted people with appropriate qualifications in the membership spreadsheet. Highlight this.
 - ii. Volunteer Reward Scheme not developed
 1. Send final version of the Volunteer Handbook
 2. Say we had planned to go on the Active Devon course about this, but it got cancelled and we had a one to one meeting instead with them
 3. **ACTION** SP to add the minutes of this meeting as evidence
 4. Point out 'Volunteer of the year' award is to be voted on by all members
 - iii. Panel thought we had more coaches and referees than we claimed
 1. It is likely some ex- and not currently active members are on EKA databases of this.
 - iv. Old constitution not appropriate
 1. Fixtures Live would not let us upload the new constitution as the old one had been signed off
 2. Send new constitution
 - v. No DBS procedure in place
 1. EKA guidance says this is not needed if a club is not planning to have under 18s
 2. SP: Jessica at EKA said it is good practise to know who in club has a DBS. However, all at meeting agree that these would not be applicable for korfbal activities and would be asking people to disclose information that is not needed or wanted by the club

3. If we have vulnerable adult members in the future, we will consult with the EKA on requirements
4. Combined with new constitution and LF's email from EKA, this is enough evidence to refute this.
- vi. Recruitment Officer
 1. Gav is now recruitment office and not a social secretary
 2. **ACTION** SP to ask Hannah to update the website
- vii. More evidence required about uni links and inclusivity
 1. HJ: We have had since the initial submission new members whose first language is not English. Coaching was adapted to ensure they were included and understood.
 2. RK: is talking to uni about including them at our summer training, and about a postseason match. This will continue after their AGM which is this week
 3. CW: we support uni by allowing them you use our equipment for matches
- viii. Development Plan
 1. SP: has discussed this with Jessica. It should include items that also form an action plan of things that need doing year to year. SP will had this to the plan.
 2. **ACTION** LF to use SP's new plan and keep the coaching and referee plans as 'supporting strategy documents'
 3. LF and SP to work together on this and point out we would rather have a separate 'long term development plan' and 'day-to-day actions document'
3. Referee Recruitment
 - a. LF has made a poster advertising for new members whose main interest would be officiating
 - b. All: liked the poster
 - c. IB has tweeted, retweets include Express and Echo
 - d. All agreed to put this on hold while we concentrate on the EKI submission over the next couple of weeks
 - e. Then write a press release to Express and Echo, and do more wide spread advertising
 - f. **ACTION** RK to plan program for new people joining this way
4. AOB
 - a. HJ: **ACTION** SP to email club about AGM and ref member's plan
 - b. RK reminded about SWKA referee course 11th March after our game in Bristol
 - c. RK said plan A for a SWKA coaching CPD and squad training is 22nd April
 - d. **ACTION** RK to book hall time for May to allow for WRL play off training
5. Next Meeting
 - a. 6th April after training
 - b. **ACTION** RK to confirm AGM procedure dates

